

Chudleigh Baptist Church – Privacy notice

Your privacy is really important to us and we understand how important it is to you. Our aim is to be as clear and open as possible about what we do with your personal data and how we use it in compliance with Data Protection legislation.

We hold information to enable the church to operate activities safely, effectively and in line with safeguarding and other relevant legislation. Data Protection legislation allows us to hold and process this information as we regard it as being in the church's legitimate interest. Subject to your ongoing consent, we may also use the information you provide to enable us to keep in touch with you concerning events/activities, and provide pastoral support as appropriate.

Church Members and other people attending activities organised by Chudleigh Baptist Church and who submit a registration form, will have their name and contact details entered into our secure online church database which uses encryption and is password protected and only accessed by the Minister, Charity Trustees, and Leaders of events/activities. Via a secure website the online church database enables you to see the contact information we hold for you, and you can choose whether you make none, some or all your contact details visible to other members of Chudleigh Baptist Church via the secure website. You can update your contact information, and your choices about whether your details are visible to other members, at any time via the secure website or by completing a new registration form.

We also store some information on paper records. These paper records are stored securely and are only available to be accessed by the Charity Trustees and those with delegated authority.

To enable us to provide adequate pastoral support to you, and as applicable to your family, the Minister may also record information which may be regarded as sensitive. This information will be stored in an appropriately secure manner and is restricted to the Minister.

You have the right to ask to see any information we hold about you (including the pastoral support information) by submitting a 'Subject Access Request' to the Church Secretary. You also have the right to ask for information which you believe to be incorrect to be rectified.

If you are concerned about the way your information is being handled please contact the Church Secretary. If you are still unhappy you have the right to complain to the Information Commissioner's Office.

For the purposes of legislation, the Charity Trustees of Chudleigh Baptist Church are the "Data Controller" and the Church Secretary acts as our Data Protection Officer. We have agreements in place with a number of organisations who act as "Data Processors" on our behalf to help us store and manage data securely and efficiently. Details of our current "Data Processors" are available on request from the Church Secretary. We will not pass your data onto other third-party organisations with whom we do not have a data processing agreement.

Your rights:

Chudleigh Baptist Church holds information in accordance with our Data Protection Policy, a copy of the policy is available on our website, and is subject to other relevant legislation including the "General Data Protection Regulations" (from 25 May 2018).

For further information on your rights, please refer to the Information Commissioner's Office (ICO) website www.ico.org.uk